Early Fall Start Housing Guide

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Visit us on the Web at www.hfs.uw.edu
Early Fall Start (EFS), an elective program that runs from August 25–September 18, 2020, is designed to give freshmen an early start to the academic year. Students take one intensive four-week course prior to the beginning of the 2020–21 academic year and earn five credits. Students also participate in related academic and social events and may choose to live in the UW residence halls.

Residence hall housing is available to University of Washington (UW) students registered for the EFS program. EFS housing will be located in Lander Hall and McCarty Hall.

EFS HOUSING APPLICATIONS OPEN ON MAY 6, 2020 AT 2PM PACIFIC DAYLIGHT TIME (PDT)

Eligibility for campus housing

Any student registered for EFS is eligible to live on campus during EFS. You are eligible for EFS housing even if you are not planning to live in on-campus housing during the 2020–21 academic year.

Rates

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>RATE</th>
<th>DINING</th>
<th>LAUNDRY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Four-person suite with private bath</td>
<td>$1,158</td>
<td>$614</td>
<td>$36</td>
</tr>
<tr>
<td>Three-person suite with private bath</td>
<td>$1,313</td>
<td>$614</td>
<td>$36</td>
</tr>
<tr>
<td>Triple room with private bath</td>
<td>$1,240</td>
<td>$614</td>
<td>$36</td>
</tr>
<tr>
<td>Double room with private bath</td>
<td>$1,545</td>
<td>$614</td>
<td>$36</td>
</tr>
<tr>
<td>Single room with private bath</td>
<td>$1,819</td>
<td>$614</td>
<td>$36</td>
</tr>
</tbody>
</table>
HOW TO APPLY

What you’ll be asked for when applying
• Your building preferences
• Your room type preferences

You will also need to
• Agree to the application terms
• Electronically sign the agreement
• Pay a $500 refundable deposit (unless you have already paid it as part of a previous application)

A $500 refundable deposit is required for on-campus housing. Paying the deposit is the last step in submitting your application. Some students with financial need may submit the application without a deposit and pay it later.

EFS HOUSING APPLICATIONS OPEN ON MAY 6, 2020 AT 2PM (PDT)

1. SET UP YOUR UW NETID AND EMAIL ACCOUNT
   The information required for set-up is included with your UW offer of admission. Complete this step at least five days before you apply for housing.

2. FILL OUT YOUR HFS STUDENT PROFILE
   Go to the MyHFS home page. Your profile determines what housing you are eligible for and uploads your application on the appropriate date.
   While you are waiting for your housing application to open, here are a few things you can do:
   • Add hfsinfo@uw.edu to your email contacts
   • Read the Housing Agreement
   • Plan your budget for the upcoming year
   • Investigate personal property insurance options
   • Read about Greek chapter recruitment
   • Learn about campus disability accommodations

3. COMPLETE YOUR HOUSING APPLICATION
   Return to the MyHFS home page.
   When your application is available you will see it listed on your home page. You are now ready to complete your housing application.
ASSIGNMENT PROCESS

<table>
<thead>
<tr>
<th>Applying for EFS only</th>
<th>HFS will assign you to a room for EFS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applying for EFS and the academic year with no Living Learning Community preference for the academic year</td>
<td>HFS will assign you to the same room for both EFS and the academic year.</td>
</tr>
<tr>
<td>Applying for EFS and the academic year with a Living Learning Community preference for the academic year</td>
<td>You will select your academic year room in your preferred Living Learning Community, and we will assign you to an EFS room. (This means you will move after EFS.) We will assign you to the same room for both EFS and the academic year if your preferred Living Learning Community is not available.</td>
</tr>
</tbody>
</table>

We will contact you in mid-June with more information about the room selection process.

**Assignment notification**

We will begin sending EFS assignment information in late July. Throughout the summer and academic year, we will send correspondence to you via your UW email account. Please check your UW email account regularly.
It is important to us that all UW housing options are welcoming for all students. The gender-inclusive room option is intended to provide a welcoming and supportive environment for residents across the spectrums of gender identity, gender expression, biological sex, and sexual identity, and allied members of the community.

Because of our strong commitment to inclusivity and safety in these spaces, we have high standards for students interested in living in gender-inclusive rooms to demonstrate their understanding of gender and what it means to be specifically aware of the needs of:

- Students in the process of discovering their gender identity
- Students who are transitioning from one gender to another
- Students who do not wish to identify themselves by sex or gender identity
- Students who identify as outside of the gender binary
- Students whose gender identity is fluid
- Students who do not conform to society’s expectations to their gender assigned at birth (gender nonconforming)

While gender-inclusive rooms are open to any student, only students who agree to fully support the commitment AND demonstrate a strong understanding of gender will be assigned to a gender-inclusive room.

If you request this housing option you will be asked to complete a statement of commitment available at the end of this application.
PAYING FOR EFS HOUSING AND DINING

Housing payments should always be made directly to HFS, never to the tuition account.

**Payment Due Date**
- If you're moving off campus after EFS: September 1
- If you will live on campus for autumn quarter: October 16 (with autumn quarter housing and dining charges)

**PAY ONLINE**
You may make housing payments online with a Visa or MasterCard. HFS does not charge a convenience charge for using a debit/credit card online.

[Pay on Behalf of a Resident]

[Resident Log In]

**PAY BY MAIL**
To submit a payment via check, write the UW student number and last name of the student you are paying on behalf of.

Please mail the check and a completed [Check Remittance Form] to:

University of Washington
Housing & Food Services
Financial Services Office
1045 NE Campus Parkway, Box 355607
Seattle, WA 98195-5607

**PAY IN PERSON**
You may pay with a check at the HFS Student Services Office, 210 Lander Hall, Monday–Friday, 8:30 a.m.–4:30 p.m.
If you wish to cancel your housing application before moving in, you must do so via your MyHFS homepage. (If you want to cancel for both EFS and the academic year, you must cancel each application separately.)

If you submit your cancellation within one week of submitting your application, you will not be assessed a cancellation charge as long as you have not yet been assigned to a room.

If you cancel your application after one week or if you have been assigned, for any reason, including the fact that you have decided not to attend the UW, you are subject to a cancellation charge as outlined in your housing agreement. The charge increases as the beginning of the quarter approaches. Please review the agreement before cancelling.

**Cancellation charges**

If you cancel your EFS and academic year housing at the same time, you will be assessed only one cancellation charge, based on the greater of the two amounts. If you cancel the two applications separately, you will be assessed cancellation charges for each.

<table>
<thead>
<tr>
<th>CANCELLATION RECEIVED</th>
<th>CHARGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within one week of submitting application</td>
<td>$0</td>
</tr>
<tr>
<td>On or before May 15, 2020</td>
<td>$150</td>
</tr>
<tr>
<td>May 16–31, 2020</td>
<td>$200</td>
</tr>
<tr>
<td>June 1–30, 2020</td>
<td>$300</td>
</tr>
<tr>
<td>July 1–31, 2020</td>
<td>$400</td>
</tr>
<tr>
<td>August 1–23, 2020</td>
<td>$500</td>
</tr>
<tr>
<td>On or after August 22, 2020</td>
<td>$500 + full housing charges</td>
</tr>
</tbody>
</table>
EFS students may use their dining account at any campus location. For more information on dining locations including restaurants, cafés, food trucks and express markets, see our Dining Locations page on our website. In the summertime, Local Point in Landier Hall and Center Table in Willow Hall provide student-rate, all-you-care-to-eat service. The dining account for EFS residents is $614. The entire amount is available at the beginning of the EFS period.

<table>
<thead>
<tr>
<th>TERM</th>
<th>ACCOUNT</th>
<th>AVAILABLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Fall Start</td>
<td>$614</td>
<td>August 22, 2020</td>
</tr>
</tbody>
</table>

Meals at Local Point and Center Table will be served during specific meal hours at a flat rate. To purchase meals at the student rates shown below, you must present your Husky Card at the cash register.

<table>
<thead>
<tr>
<th>Meal</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$9.25</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.65</td>
</tr>
<tr>
<td>Dinner</td>
<td>$11.72</td>
</tr>
</tbody>
</table>

**Dining account balance**

If you will move off campus at the end of EFS, any unused balance on your dining account will expire.

If you will continue living on campus at the end of EFS, unused dining account funds will carry over to autumn quarter.

Funds are nonrefundable, cannot be transferred to your Husky Card Account, and will not carry over to autumn quarter. Therefore, it is important that you plan your dining account spending accordingly.
A few things to do before you arrive on campus:
• Contact your roommates to start planning
• Add hfsinfo@uw.edu and DeskServices@hfs.washington.edu to your email contacts
• Read our Resident Handbook. There is a lot to discover about living on campus, and you probably have questions that haven’t been answered here. If you don’t find what you’re looking for there, call us at 206-543-4059 or email us. We’re happy to help!

Mail and packages
While you are a resident on campus, you may have mail and packages delivered to you. These items will be delivered to your regional front desk and processed accordingly. To properly direct mail and packages, your items must be addressed correctly and include:
• Your name (your legal name or your preferred name)
• Your assigned room number
• The name of your residence hall

Note: Items without the above information will be delayed and may be returned to the sender.

<table>
<thead>
<tr>
<th>Residence Hall Name</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lander Hall</td>
<td>Resident Name</td>
</tr>
<tr>
<td></td>
<td>1201 NE Campus Parkway ### (room number)</td>
</tr>
<tr>
<td></td>
<td>Seattle, WA 98105</td>
</tr>
<tr>
<td>McCarty Hall</td>
<td>Resident Name</td>
</tr>
<tr>
<td></td>
<td>2100 Whitman Lane NE ### (room number)</td>
</tr>
<tr>
<td></td>
<td>Seattle, WA 98195</td>
</tr>
</tbody>
</table>

Shipping items ahead of time
Packages can be sent to your residence hall up to seven days prior to your scheduled move-in. These items will not be returned to the sender. You will receive a notification to your UW email from HFS Desk Services when your package is received by HFS Desk Services. Upon move-in, any packages that were not previously delivered to your room will be available for pickup at your regional front desk during EFS.

PACKAGE DELIVERY TO YOUR ROOM BEFORE YOU ARRIVE
Depending on package volume prior to EFS, HFS Desk Services may deliver some packages directly to the rooms of some incoming residents. Please be sure to check your room in case some of your packages were delivered there before coming to your regional front desk to retrieve packages.

Be aware that if packages are delivered to your room, they may be for any resident in your room. It is important that you check the shipping label and verify ownership before opening any packages delivered to your room. It is also important that you confirm that a package does not belong to any of your roommates before returning it to your regional front desk. Should you discover a package that has been delivered to your room in error, please return that item to your regional front desk for appropriate handling.

RECEIVING MAIL
Lander Hall Residents: Letter mail will be delivered to your mailbox, which is located near the Lander Desk. Mailboxes are assigned based on your room assignment. If you have roommates, you will share the mailbox.

McCarty Hall Residents: Letter mail will be sorted and stored at the Willow Desk. You will receive an email notification from HFS Desk Services when letter mail arrives for you. Once you receive the email from HFS Desk Services, please go to the Willow Desk to retrieve your item(s).

Ensure your correspondents know to address mail to you correctly with your name, residence hall name, and room number. Improperly addressed mail may be delayed or returned to the sender.

Please pass this information along to your friends and family: Do not send cash and gift cards via regular letter mail. It is advisable to send items of a valuable, sensitive or timely nature with a tracking number and insurance.

<table>
<thead>
<tr>
<th>Assigned Residence Hall</th>
<th>Front Desk Location</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lander Hall</td>
<td>Lander Desk, Lander Hall</td>
<td>206-543-0235</td>
</tr>
<tr>
<td>McCarty Hall</td>
<td>Willow Desk, Willow Hall</td>
<td>206-685-2959</td>
</tr>
</tbody>
</table>
EFS move-in is Saturday, August 22, 2020

You will find your one-hour move-in appointment with your assignment information. If you can't move in during your assigned time, you may change your appointment, or you may move in during front desk hours.

Early arrival housing for EFS may be accommodated through our Conference Services Office. Housing availability is limited. Guest housing requests must be submitted at least seven days before arrival.

Are you attending First Year Programs' advising and orientation session that overlaps with EFS move-in? Please inquire with First Year Programs.

Check-in

Husky Card: Your UW student ID card (Husky Card) allows you access to your residence hall, dining facilities and amenity spaces. You will be asked to present it at check-in. You may check in by showing another form of photo ID; however, the Husky Card is your key card for access to your building. If you don't receive your Husky Card before you move in, you will need to obtain one from the Husky Card Account & ID Center (Husky Card Office), located on the ground floor of Odegaard Undergraduate Library, Monday–Friday, 8 a.m.–5 p.m.

If you sent in your photo to the Husky Card Office prior to check-in, you may be able to receive your Husky Card at your regional front desk. Information about how to send a photo will be emailed to you during the summer.

If you do not have your Husky Card prior to check-in and have not sent in your photo to the Husky Card Office, you will receive a temporary building-access card and meal card to purchase food for the evening from your regional front desk. You must go to the Husky Card Office to obtain your Husky Card when they are open and return your meal card and building-access card to your regional front desk.

Keys: You will be given your room key and mailbox key (if applicable) when you check in. The keys are assigned to you uniquely; avoid switching keys with a roommate. Report lost or stolen keys to your regional front desk immediately. Once you have received your key(s), you may begin moving into your room. Note: Friends and family cannot check-in and receive keys on your behalf.

Red Emergency Backpack: New residents are provided with a red emergency backpack when they first check into their residential community. This comprehensive kit includes water, food rations and other emergency supplies. The contents will remain viable for several years. Please keep your red emergency backpack for as long as you live with us.
Arriving in a private vehicle

- Print out and complete the Vehicle Information Placard at the end of this guide.
- Drive to your check-in waiting area using the directions below.
- Wait in your car until you are directed to your building to get your keys and unload your car.

**DRIVING DIRECTIONS FOR LANDER HALL RESIDENTS**

From I-5, take the NE 45th Street exit and proceed east toward the University of Washington campus on NE 45th Street for several blocks. After a few blocks move to the right lane. Turn right on 15th Avenue NE and proceed straight for several blocks. Turn right onto NE 40th Street and proceed one block, then turn left onto University Way NE. Proceed approximately one block and turn right into the W-12 parking lot.

**DRIVING DIRECTIONS FOR MCCARTY HALL RESIDENTS**

From I-5, take the NE 45th Street exit and proceed east toward the University of Washington on NE 45th Street for several blocks. After a few blocks move to the right lane. Turn right on Memorial Way NE. Proceed straight past the parking gatehouse and then take a left onto E Stevens Way NE. You will see signs for EFS move-in. Follow E Stevens Way NE for approximately one hundred feet and then make a left turn into the N-5 parking lot. Staff will direct you from there to the unload area for McCarty Hall.

Arriving in a taxi, car share or shuttle

Go straight to your regional front desk. If you are coming to campus directly from Sea-Tac Airport, there are several transportation options. Please look at Sea-Tac Airport’s main transportation page to figure out the best way for you to travel.
Agreement termination

If you will move out before the end of the EFS agreement period, please submit an Agreement Termination Notice prior to your vacate.

You are responsible for paying housing and dining charges for the entire EFS period even if you move out before the end of the agreement period. You will not receive a prorated refund for any charges.

Please review the following information carefully as you make your plans for moving out of the residence halls. If you have questions, please contact one of the following offices.

YOUR RESIDENTIAL LIFE OFFICE
- Room inspection
- Cleaning

HFS STUDENT SERVICES OFFICE
- Agreement Termination Notice
- Agreement termination charge
- Late notice charge
- Your agreement
- Priority retention

YOUR REGIONAL FRONT DESK
- Mail and packages
- Checking out of your room

Checkout process

- You will be assigned a room inspection and checkout appointment on the day you are scheduled to move.
- Remove all personal belongings, thoroughly clean your room, and return all furniture to its original configuration and location. No personal possessions should be in the room when you check out.
- In addition to following the standard cleaning guidelines, roommates are responsible for cleaning their bathroom and the chalkboard wall surrounding their residence hall doorway. Any damage or cleaning charges for these areas will be divided equally among the roommates.
- Meet with a staff member at the appointed time for your room inspection and checkout appointment. You will be given a copy of your Room Condition Report to sign.
- Return your keys to your regional front desk after your room inspection. Failure to return keys and any temporary building-access cards by your checkout deadline will result in charges being placed on your account.

CARTS

To assist in your move-out, carts and vacuums will be available for temporary checkout during Finals Week. Times and locations of cart and vacuum checkout are different in many buildings. Check with your building's Residential Life staff or your regional front desk to learn specific details. Carts for move-out are not available at the regional front desks.

UPDATE YOUR MAILING ADDRESS

Please update your mailing address online via MyUW on or before September 19, 2020. Failure to do so may result in items being delayed or returned to sender, or refunds being misdirected to an incorrect address. Mail will be forwarded for 180 days after you check out. You are encouraged to notify your correspondents of your new address to expedite the delivery of your mail.
FROM EFS TO AUTUMN QUARTER

Your transition process from EFS to autumn quarter will depend on a number of things. HFS will email you in early September with details about what you will need to do and when you need to do it. Here's a snapshot to give you an idea of what to expect. We'll give you lots more information after you move in.

<table>
<thead>
<tr>
<th>Continuing in the same room?</th>
<th>You can stay in the room between EFS and autumn quarter</th>
</tr>
</thead>
</table>
| Moving to a different room on campus? | **Apartment:** move out of your EFS room by noon on Saturday, September 19, 2020  
**Residence hall:** move out of your EFS room by noon on Saturday, September 19, 2020 |
| Moving off campus? | Move out of your EFS room by 6 p.m. on Friday, September 18, 2020 |
| Moving to a fraternity? | Move out of your EFS room by 6 p.m. on Friday, September 18, 2020 |
| Moving to a sorority? | Move out of your EFS room by 12 p.m. on Saturday, September 19, 2020 |
HFS adheres to the UW’s Reasonable Accommodation of Students with Disabilities policy, which is in compliance with Title II of the Americans with Disabilities Act (ADA) of 1990 as amended; the Rehabilitation Act of 1973 (P.L. 93-11) and 45 C.F.R. Part 84; Fair Housing Act of 1968 42 U.S.C. Sec. 3601 et seq., Chapter 49.60 RCW; and Chapter 28B.10 RCW.

Students with individual accommodation, accessibility or dietary needs will follow the same housing application process as all students who apply for UW housing.

If the disability or need requires some accommodation (e.g., accessible shower, visual fire alarm, single room, therapy animal) in order to create equal access to the living facility and/or program, the student will then register with Disability Resources for Students (DRS) and provide documentation to support the accommodation request. DRS will review the documentation provided and determine what accommodations are reasonable for HFS to provide. Information about housing assistance provided by DRS is available at Disability Resources for Students—Housing. DRS can be contacted at 206-543-8924 (V)/206-543-8925 (TTY) or uwdrs.@uw.edu.

Requests for housing accommodation received by DRS after the deadline will be accepted and processed, and, if approved, DRS will notify the HFS Student Services Office in writing of any approved housing accommodation. Late requests will be accommodated as soon as space becomes available, but there is no guarantee that the accommodation will be provided for the requested quarter.

Students with disabilities desiring to return to live on campus who were approved for housing accommodation on a temporary rather than permanent basis must notify DRS of their need for continued accommodation by the below housing accommodation deadline for returning student requests. DRS will review the documentation of the disability on file and the student’s requested accommodation to determine if the need for housing accommodation is still necessary. DRS will notify the HFS Student Services Office in writing of any approved housing accommodation. The deadlines noted below apply to the deadline in which DRS must formally notify HFS of approved accommodations. DRS may require up to three months advance notice to review accommodation needs, so please contact them just as soon as you possibly can.

### Special dietary needs

UW Dining provides many options in our venues for customers who choose to eat a vegetarian or vegan diet. More importantly, we strive to ensure that residents with any special dietary needs are able to dine safely in our facilities. If you have any challenges navigating our menu offerings, or are in need of additional support, please schedule a dining consultation with our UW Dining Wellness Specialist, Joyce Bumgarner, at joyceb@uw.edu or 206-221-0516.

Please note: Having a special dietary need does not waive the dining account requirement for residence hall residents.

### Housing accommodation deadlines

<table>
<thead>
<tr>
<th>QUARTER</th>
<th>DEADLINE FOR ACCOMMODATION APPROVAL BY DRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Fall Start</td>
<td>June 1</td>
</tr>
<tr>
<td>Autumn</td>
<td>June 15</td>
</tr>
<tr>
<td>Winter</td>
<td>November 1</td>
</tr>
<tr>
<td>Spring</td>
<td>February 1</td>
</tr>
<tr>
<td>Summer</td>
<td>May 1</td>
</tr>
</tbody>
</table>
If you would like to park on campus after you drop off your belongings, you must pay for a parking permit at one of the gatehouses. Parking fills up in UW campus lots throughout the day, and parking on Seattle city streets is available as well, if needed.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Monday–Friday</th>
<th>Saturday</th>
<th>Sunday and Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 a.m. – 4 p.m.</td>
<td>$4 per hour (maximum of $17/day)</td>
<td>$4 per hour (maximum of $17/day)</td>
<td>All day</td>
</tr>
<tr>
<td>4 p.m. – 9 p.m.</td>
<td>$6 (flat rate for night parking)</td>
<td>$6 (flat rate for weekend parking before noon)</td>
<td>No cost (unrestricted lots only)</td>
</tr>
<tr>
<td>7 a.m. – 12 noon</td>
<td>$6 (flat rate for weekend parking before noon)</td>
<td>All day</td>
<td></td>
</tr>
</tbody>
</table>

**Gatehouse locations**

**NORTH:** Northeast 45th Street and Memorial Way (17th Avenue NE) by the Burke Museum

**WEST:** 15th Avenue NE and Stevens Way by Meany Hall

**EAST:** Pend Oreille Road, off of 25th Avenue NE, near University Village Shopping Center

**SOUTH:** Columbia Road, behind the University of Washington Medical Center

**CPG:** 15th Avenue NE and Northeast 41st Street, underground in the Central Plaza Garage

There is no charge to park in unrestricted campus lots between 12 noon on Saturday till 6 a.m. on Monday (excluding event parking). Parking in restricted lots is subject to citation 24 hours a day, seven days a week. Check postings before leaving your vehicle. For additional information about parking, contact Transportation Services.