2020–21
HOUSING APPLICATION GUIDE
GRADUATE STUDENTS
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THE BENEFITS OF LIVING ON CAMPUS

Your residential Husky Experience is an engaging academic journey and a fulfilling out-of-class adventure with opportunities to explore who you are and what you value, develop meaningful relationships, make informed and intentional choices, and embark on a trajectory of your own choosing.

Living on campus provides you

- A vibrant and dynamic residential community that is close to classes and campus activities
- Programs and activities that support academic and personal development
- An environment that promotes community and respect
- Career-critical leadership skills by taking ownership of your residential experience and participating in student-leadership programs
- Convenient dining—grab coffee, dinner or a late-night snack in our residence hall and apartment dining facilities, express markets and cafés
- An entire team working to make your living experience a safe and successful one
UW HOUSING OPTIONS

Apartments
For students who are seeking a more independent experience or who need year-round housing, our apartments are a good choice. The apartment agreement goes from September 13, 2020, through August 21, 2021, or if you are assigned after the agreement begins, your charges will begin as of that date.

Family housing
Family Housing is for married students, registered same-sex couples or students with children. Family Housing has month-to-month agreements, meaning you move in after you are assigned and terminate your agreement when you need to.
UW apartments provide the opportunity to plug directly into the Husky community while minimizing the distractions of everyday life so you can focus on your studies.

The apartment agreement goes from September 13, 2020 through August 21, 2021. If you are assigned after the September start date, you can move in later and just pay for the time you live on campus.

For students who are seeking a more independent experience or who need year-round housing, the apartments are a good choice.

**SINGLE ROOM**

- Private room for one person within a shared apartment
- Shared living room, full kitchen and (usually) two shared bathrooms
- Charged at the single room rate, based on apartment type and location

**STUDIO**

- Private apartment for one person
- Kitchenette and private bathroom
- Charged at the studio rate, based on location

**ONE-BEDROOM APARTMENT**

- Private apartment for one person
- Kitchen and private bathroom
- Charged at the one-bedroom apartment rate, based on location

The range of price points and room types gives flexibility for our students’ diverse budgets and lifestyles. The UW is committed to keeping housing costs as low as possible while providing students with a modern living environment.

Our nonprofit mission means our rates are based on what it costs to operate our buildings, not what the market can bear like many off-campus apartments.

Single rooms in 4-bedroom apartments are the most common type of units within our apartment communities. Rates vary based on the building and apartment type.
The optional apartment dining account is designed to simplify your life. Choose from ten different dining account levels or none at all. You can select a dining account level that covers most or all of your eating expenses or just acts as a supplement to your food budget. Select the level that works for you.

**How the apartment dining account works**

The apartment dining account works like a prepaid debit card. At the beginning of each quarter the amount you chose is loaded into your account for you to spend. Each time you make a purchase, the amount is deducted from your dining account balance. Your remaining balance is displayed on the cash register when you make a purchase so you can easily track your balance. You can also manage your dining account online.

**Where the apartment dining account is accepted**

You can use your dining account at any HFS location and most on-campus vending machines. There are no set meal periods. If the location is open, you can eat there and use your dining account.
Apartment dining account levels

The weekly budgets shown below are based on an 11-week quarter.

<table>
<thead>
<tr>
<th>DINING ACCOUNT LEVEL</th>
<th>APT 1</th>
<th>APT 2</th>
<th>APT 3</th>
<th>RR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quarterly payment</td>
<td>$200</td>
<td>$400</td>
<td>$600</td>
<td>$936</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DINING ACCOUNT LEVEL</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quarterly Payment</td>
<td>$991</td>
<td>$1,126</td>
<td>$1,261</td>
<td>$1,396</td>
<td>$1,665</td>
<td>$2,218</td>
</tr>
</tbody>
</table>

Guide to choosing a dining account level

The average cost of a meal on campus is between $7 and $11. We broke Levels 1–6 down into daily budgets to help you decide what works for you.

Dining levels 1–6 include a free drink each time you visit the residential dining areas, Local Point and Center Table, offering a savings to overall meal costs.

<table>
<thead>
<tr>
<th>DINING ACCOUNT LEVEL</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily budget (approx.)</td>
<td>$12</td>
<td>$13</td>
<td>$15</td>
<td>$17</td>
<td>$20</td>
<td>$27</td>
</tr>
</tbody>
</table>

Average cost of a meal on campus: $7–$11

Unused account balance

Your unused account balance rolls over from quarter to quarter until the end of your agreement period on August 21, 2021. Dining funds are nonrefundable and nontransferable. We recommend you monitor and adjust your dining account level each quarter to avoid having a balance left over at the end of the year.
SPECIAL DIETARY NEEDS

UW Dining provides many options in our venues for customers who choose to eat a vegetarian or vegan. We also strive to ensure that residents with any special dietary needs are able to dine safely in our facilities. If you have any challenges navigating our menu offerings, or are in need of additional support, please schedule a dining consultation with our UW Dining Wellness Specialist, Joyce Bumgarner, at joyceb@uw.edu or 206-221-0516.

Please note: Having a special dietary need does not waive the dining account requirement for residence hall residents.
Finding apartmentmates

You are not required to find your own apartmentmates; however, if you would like to, please consider the following resources:

- Anyone can use the New Student Message Board
- Members of the LGBTQIA+ communities may prefer the Q Center's Queer-Positive Roommate Message Board

Requesting a specific apartmentmate

You may request a specific apartmentmate on your application. When you select your room, you will be able to assign your requested apartmentmate as long as:

- The request is mutual.
- The person is not already assigned and is eligible for the apartment being selected.
- Space is available.

Note: If you are requesting a specific apartmentmate on your housing application, you will need their UW student number. If you do not specify an apartmentmate, you will be assigned one or more.

Except as required by law, assignments to UW housing facilities provided for students are made without regard to race, color, creed, religion, national origin, age, disability, sexual orientation, gender identity or expression, or military status.
HOW TO APPLY

1. SET UP YOUR UW NETID AND EMAIL ACCOUNT
   The information required for set-up is included with your UW offer of admission.
   Complete this step at least five days before you apply for housing.

2. FILL OUT YOUR HFS STUDENT PROFILE
   Go to the MyHFS homepage.
   Your profile determines your eligible housing and uploads your application on the appropriate date.
   While you are waiting for your housing application to open, here are a few things you can do:
   • Add hfsinfo@uw.edu to your email contacts
   • Read the Housing Agreement
   • Plan your budget for the upcoming year
   • Investigate personal property insurance options
   • Learn about campus disability accommodations

3. COMPLETE YOUR HOUSING APPLICATION
   Return to the MyHFS homepage.
   When your application is available you will see it listed on your home page. You are now ready to complete your housing application.

What you will be asked for when applying
• Your building preferences
• What method you will use to pay your quarterly housing and dining balance
• If you have an apartmentmate request (You will need their UW student number.)
• If you want to live in a single-gender or mixed-gender apartment
• Your dining account level choice

You will also need to
• Agree to the application terms
• Electronically sign the agreement
• Pay a $500 refundable deposit

A $500 refundable deposit is required for on-campus housing. Paying the deposit is the last step in submitting your application. Some students with financial need may submit the application without a deposit and pay it later.
Most applicants will be able to select their own apartments. HFS will email you with your selection time. Once the apartments are mainly full, we will assign later applicants based on their stated preferences to available spaces.

<table>
<thead>
<tr>
<th>ASSIGNMENT PRIORITY</th>
<th>CRITERIA</th>
<th>ASSIGNED BASED ON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returning Resident</td>
<td>Current residents who apply by April 20</td>
<td>Self-selection</td>
</tr>
<tr>
<td>1</td>
<td>Newly admitted graduate students who apply by April 20</td>
<td>Self-selection*</td>
</tr>
<tr>
<td>1</td>
<td>Newly admitted transfer students who apply by May 12</td>
<td>Self-selection*</td>
</tr>
<tr>
<td>2</td>
<td>Newly admitted freshmen who apply by May 12</td>
<td>Self-selection*</td>
</tr>
<tr>
<td>3</td>
<td>All other matriculated students</td>
<td>Assigned by HFS staff based on availability and preferences</td>
</tr>
<tr>
<td>4</td>
<td>Nonmatriculated students</td>
<td>Assigned by HFS staff based on availability and preferences</td>
</tr>
</tbody>
</table>

* Some portion of this group may be assigned by HFS staff. We will transition from self-selection to assignment by HFS staff once buildings near assignment capacity.
SELECTING A ROOM

We will notify you of your room selection appointment time. During your appointment time, you will log in, search for available rooms that meet your criteria, and assign yourself. If you have a mutually requested roommate, you can also assign that person to the room with you.

To select a room, you can search online for available rooms and make your own assignment for next year.

Room selection process

- Search for your room based on your building choice, room type choice and bathroom type choice.
- You may choose to assign your mutually requested apartmentmates with you, provided they are not already assigned.

CHANGING YOUR ROOM CHOICE

- You may search and select as many times as you like during your selection period.
- You can only change your own assignment, not the assignment of your mutually requested apartmentmates.

MUTUALLY REQUESTED APARTMENTMATES

- You will only be given search results for areas that you are both eligible for and that you both have selected as preferences.
- If your apartmentmates aren’t eligible for the area you are trying to assign yourself to, you will not be given any search results.

PAIR AND GROUP ASSIGNMENTS

A pair or group is comprised of yourself and one or more other students. You may assign yourself and one or more other people as long as:

- The other person is not already assigned; and
- All group members enter the UW student numbers of all other members on the application; and
- All group members are eligible to live in the area selected.

Apartmentmate requests must be made using UW student numbers, not names. Be sure to have the UW student numbers of all students you want to be assigned with before you submit your application.

Applicants who apply with a group of two or more will be able to assign their entire group of mutually requested apartmentmates. The first group member to select online may assign everyone to an available room or apartment; however, they will not be able to designate which room within an apartment is assigned to each person.

If, after being assigned by a group member, you wish to adjust your individual assignment within an apartment, you will have the opportunity to make your request by completing an online request. Details will be emailed to you after room selection ends.
Room selection tips

• For the best chance of assigning yourself to one of your preferred rooms, log in to the room selection website as soon as you can after your appointment time begins.
• We cannot accommodate requests for earlier appointments based on schedule conflicts.
• Have a backup plan. If there isn’t space available in your preferred building, room or apartment type, what are your other choices?

Confirmation of your assignment

Assignment confirmations will be emailed after room selection ends. Please contact us if you have any questions.

Cancellation charges

If you decide to cancel your application and assignment, you’ll be charged based on the date you submit your notice.

<table>
<thead>
<tr>
<th>CANCELLATION DATE</th>
<th>CHARGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1–15, 2020</td>
<td>$0</td>
</tr>
<tr>
<td>May 16–31, 2020</td>
<td>$200</td>
</tr>
<tr>
<td>June 1–30, 2020</td>
<td>$300</td>
</tr>
<tr>
<td>July 1–31, 2020</td>
<td>$400</td>
</tr>
<tr>
<td>August 1–31, 2020</td>
<td>$500</td>
</tr>
<tr>
<td>September 1–12, 2020</td>
<td>$500 + $15 per day late cancellation charge</td>
</tr>
<tr>
<td>On or after September 13, 2020</td>
<td>$500 + full autumn quarter charges</td>
</tr>
</tbody>
</table>
Life in UW Family Housing has so much to offer. Besides the convenience of living close to classes and campus resources, you will have opportunities to participate in a variety of social and educational programs, meet people of different cultures and backgrounds, make lifelong friends, have fun and help influence the character of your living environment.

Family Housing at the UW is for registered full-time students at the Seattle campus who want to live with their family in on-campus housing. In this context, family is defined as a married couple, with or without children. Same-sex domestic partnerships are accepted from jurisdictions that do not allow same-sex marriage.

### Apartment types and rates

**Blakeley Village**

For students with children: single parents, married couples

<table>
<thead>
<tr>
<th>APARTMENT TYPE</th>
<th>MONTHLY RATE</th>
<th># OF UNITS</th>
<th>OCCUPANCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-bedroom apartment</td>
<td>$1,086</td>
<td>52</td>
<td>4 max</td>
</tr>
<tr>
<td>3-bedroom apartment</td>
<td>$1,195</td>
<td>26</td>
<td>6 max</td>
</tr>
</tbody>
</table>

**Commodore Duchess (Privately Managed)**

For students without children: single students, married couples

*Check with Commodore Duchess for rates and application information.

<table>
<thead>
<tr>
<th>APARTMENT TYPE</th>
<th>MONTHLY RATE</th>
<th># OF UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studios and 1-bedroom apartments</td>
<td>*</td>
<td>139</td>
</tr>
</tbody>
</table>

**Laurel Village**

For students with children: single parents, married couples

<table>
<thead>
<tr>
<th>APARTMENT TYPE</th>
<th>MONTHLY RATE</th>
<th># OF UNITS</th>
<th>OCCUPANCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-bedroom apartment</td>
<td>$1,086</td>
<td>56</td>
<td>4 max</td>
</tr>
<tr>
<td>3-bedroom apartment</td>
<td>$1,195</td>
<td>24</td>
<td>6 max</td>
</tr>
</tbody>
</table>

**Radford Court (Privately Managed)**

For students with or without children: single students, married couples

*Check with Radford Court for rates and application information.

<table>
<thead>
<tr>
<th>APARTMENT TYPE</th>
<th>MONTHLY RATE</th>
<th># OF UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-, 2- and 3-bedroom apartments</td>
<td>*</td>
<td>399</td>
</tr>
</tbody>
</table>

**Stevens Court**

For students without children: married couples

<table>
<thead>
<tr>
<th>APARTMENT TYPE</th>
<th>MONTHLY RATE</th>
<th># OF UNITS</th>
<th>OCCUPANCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-bedroom apartment</td>
<td>$940–1,049</td>
<td>42</td>
<td>2 residents</td>
</tr>
</tbody>
</table>

*Check with Commodore Duchess for rates and application information.
FAMILY HOUSING AMENITIES

<table>
<thead>
<tr>
<th>Building</th>
<th>Housing Type</th>
<th>Pets OK</th>
<th>Water, Sewer, Garbage</th>
<th>Ethernet</th>
<th>Wi-Fi</th>
<th>Cable, HBO GO</th>
<th>Electricity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blakeley Village</td>
<td>Families with children</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commodore Duchess</td>
<td>Single Students, Married Couples, Registered Same-Sex Couples without children</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Laurel Village</td>
<td>Families with children</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Radford Court</td>
<td>Single Students, Couples, Families</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Stevens Court</td>
<td>Married Couples, Registered Same-Sex Couples without children</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

All apartments, common areas, balconies and public spaces in Family Housing are smoke-free including outside areas or locations that are near the air supply of residential buildings.

**Community centers and child care**

**Blakeley Village Community Center:** A space for parties and community events organized by Residential Life staff that can also be reserved for social functions, meetings and study groups.

**Laurel Village Community Center:** A space for parties and community events organized by Residential Life staff that can also be reserved for social functions, meetings and study groups.

**Stevens Court Community Center:** A large lounge featuring a piano, large-screen TV and a small kitchen. The community center is a great place to study, hang out with friends and attend fun community-focused events.

**Laurel Village and Radford Court Child Care Centers:** On-site child care on a space-available basis with priority for residents of UW Family Housing.
**1. SET UP YOUR UW NETID AND EMAIL ACCOUNT**

The information required for set-up is included with your UW offer of admission.

**Complete this step at least five days before you apply for housing.**

**2. FILL OUT YOUR HFS STUDENT PROFILE**

Go to the MyHFS homepage.

Your profile determines what type of housing you are eligible for and uploads your application on the appropriate date.

While you are waiting for your housing application to open, here are a few things you can do:

- Add hfsinfo@uw.edu to your email contacts
- Read the Housing Agreement
- Submit your FAFSA; it could affect your waiting list position
- Investigate personal property insurance options
- Learn about campus disability accommodations

**3. COMPLETE YOUR HOUSING APPLICATION**

Return to the MyHFS homepage.

When your application is available you will see it listed on your home page. You are now ready to complete your housing application.

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**Terms of application**

- By submitting an application, you are requesting to be placed on the Family Housing waiting list.
- Your application will not be considered complete until you have paid the $25 nonrefundable application charge and have completed the family member information on your MyHFS Homepage.
- You may cancel your application as long as you have not checked in.

**Family housing waiting list**

- Your waiting list position will be based on your assignment priority, registration status and application date.
- Waiting list positions are updated most Wednesdays by 5 p.m.
- Waiting list positions do change regularly, but they may change depending on the students currently on the waiting list.

- The average waiting list time is 6–36 months.
- You will be contacted periodically by email to confirm your continuing interest in an assignment in Family Housing.

**Getting an assignment**

- When an apartment is available for you, you will be contacted by email.
- You may accept the offer, defer your application to a later date, or reject the offer and cancel your application.
- When you accept an offer, you will be asked to pay a refundable $500 deposit and electronically sign the Family Housing agreement.
HFS adheres to the UW's Reasonable Accommodation of Students with Disabilities policy, which is in compliance with Title II of the Americans with Disabilities Act (ADA) of 1990 as amended; the Rehabilitation Act of 1973 (P.L. 93-11) and 45 C.F.R. Part 84; Fair Housing Act of 1968 42 U.S.C. Sec. 3601 et seq., Chapter 49.60 RCW; and Chapter 28B.10 RCW.

Students with individual accommodation or accessibility needs will follow the same housing application process as all students to apply for UW housing. In addition, the student will then register with UW's Disability Resources for Students (DRS) by the deadline shown below.

If the disability or need requires some accommodation (e.g., accessible shower, visual fire alarm, single room, therapy animal) in order to create equal access to the living facility and/or program, the student will then register with DRS and provide documentation to support the accommodation request. DRS will review the documentation provided and determine what accommodations are reasonable for HFS to provide. Information about housing assistance provided by DRS is available at Disability Resources for Students—Housing. DRS can be contacted at 206-543-8924 (V)/206-543-8925 (TTY) or uwdrs@uw.edu.

Requests for housing accommodation received by DRS after the deadline will be accepted and processed and, if approved, DRS will notify the HFS Student Services Office in writing of any approved housing accommodation. Late requests will be accommodated as soon as space becomes available, but there is no guarantee that the accommodation will be provided for the requested quarter.

Family Housing applicants with a disabled family member may follow the same guidelines for application and registration with DRS.

**NEW APPLICANT HOUSING ACCOMMODATION DEADLINES**

<table>
<thead>
<tr>
<th>QUARTER</th>
<th>DEADLINE FOR ACCOMMODATION APPROVAL BY DRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Fall Start</td>
<td>June 1</td>
</tr>
<tr>
<td>Autumn</td>
<td>June 15</td>
</tr>
<tr>
<td>Winter</td>
<td>November 1</td>
</tr>
<tr>
<td>Spring</td>
<td>February 1</td>
</tr>
<tr>
<td>Summer</td>
<td>May 1</td>
</tr>
</tbody>
</table>