### CONTENTS

**Before You Arrive**
- What to Bring / What Not to Bring ..................3
- Making Housing and Dining Payments ..............4
- About Your New Home ..............................5
- Husky Card .............................................7
- Your Residential Husky Experience ...............8
- Sustainability in the Residential Communities ....9
- Amenities and Activities ..............................10
- Get Involved in Your Residential Community ....11
- Diversity and Inclusion in the Halls ...............12

**Move-In**
- The Move-In Process ..................................13
- Directions to Your Apartment ......................15
- Move-in Checklist ...................................17

**Resources**
- Front Desk Hours .....................................18
- Apartment Addresses ...............................19
- Vehicle Information Placard ........................20

Visit us on the Web: [www.hfs.uw.edu](http://www.hfs.uw.edu)
WHAT TO BRING / WHAT NOT TO BRING

You've just gotten your assignment and have lots of questions. You can start by taking a look at the webpage for your building. There you can take a virtual tour, view a floor plan, and get information about the furnishings included.

We recommend that you coordinate with your apartmentmate(s) so you do not bring duplicates of larger items. The less you bring, the more space you will have in your room.

You Should Bring

- Bedsheets (extra-long twin)
- Pillows and pillowcases
- Blankets and comforter
- Towels
- Alarm clock
- Ethernet cable
- Study lamps (LED)
- Kitchen supplies (i.e., pots, pans, utensils)
- Bathroom and kitchen cleaning supplies

Appliances You Can Bring

- Refrigerators sized 4.4 cubic feet or less
- Blenders and mixers
- Hot-air popcorn poppers
- Rice cookers
- Hot pots and coffee pots, which must be placed on noncombustible surfaces such as ceramic tile
- Enclosed coil grills (panini-sandwich type)
- One 700-watt maximum microwave oven per room (No other appliances may be used at the same time.)

Prohibited Items

- Halogen lamps
- Space heaters
- All open-flame appliances (e.g., fondue pots)
- Open-coil appliances (e.g., toasters, toaster ovens)
- Full-size appliances
- Multiple appliances that exceed the usage limits of your room

See the housing agreement for details on all prohibited items.

Note: For the protection of your electrical appliances and equipment, it is recommended that only Underwriters Laboratories (UL)-approved power strips with built-in surge protectors or circuit breakers be used.

Refrigerators and Microwave Ovens

You may rent a small micro-fridge (microwave oven and refrigerator) from Collegiate Concepts Inc. (CCI). Arrangements for payment and delivery may be made directly with CCI. Complete information is provided on their website. Alternatively, you may choose to bring your own refrigerator (4.4 cubic feet or less) or microwave oven (700 watt maximum).

Linen

Residence hall beds are extra-long, and XL twin sheets fit best. The Residential Community Student Association (RCSA) has partnered with Our Campus Marketing (OCM) to make sure our students have an easy, affordable way to purchase bedding and campus living needs. Bedding items through this program will also fit standard twin beds. Please visit Our Campus Market for more information and to place an order.
Quarterly statements are emailed about a month before the due date. Billing for housing and tuition are completely separate. Housing and dining payments should always be made directly to Housing & Food Services (HFS), never to the tuition account. You can pay online, by mail, in person or with financial aid.

**Pay Online**
You may make housing payments online with a Visa or MasterCard. HFS does not charge a convenience charge for using a credit/debit card online.

- **Resident log in**
- **Pay on behalf of a resident**

**Pay by Mail**
To pay with a check, write the name and University of Washington (UW) student number in the memo line, and mail the check and a completed Check Remittance Form to:

University of Washington
Housing & Food Services
Financial Services Office
1045 NE Campus Parkway, Box 355607
Seattle, WA 98195-5607

**Pay in Person**
You may pay with cash or check at the HFS Student Services Office, in 210 Lander Hall, or the Husky Card Account & ID Center, located on the ground floor of Odegaard Undergraduate Library, Monday–Friday, 8:30 a.m.–4:30 p.m.

**Pay With Financial Aid**
HFS will post housing and dining charges directly to your financial aid account and then notify you if there is still a balance due after your financial aid allotment is exhausted. To pay with Financial Aid, please indicate on your housing application that you would like for HFS to draw on your financial aid funds to pay for housing or contact the HFS Student Services Office for more information.

**DEPOSIT PAYMENTS**
Housing deposits may only be paid by credit/debit card when the student is prompted for a deposit payment when completing the housing application process. Housing deposit payments can be made by mail or in person at any time, but applications will not be completed until the funds arrive and are processed.

**Payment Agreements**
If you are not able to complete your HFS payment by the due date, you may request a payment due date extension.

Your request must be received before due date to avoid a late charge on your account. Requests received after the due date may still be considered, but late charges will not be reversed. As you consider requesting a payment agreement, please note the following:

- Accounts that are approved for a payment agreement will be given a payment due date extension through the end of the month in which the payment is due. Requests for a due date beyond our normal extension may be requested but would only be approved on a case-by-case basis.
- HFS cannot approve requests for monthly payment plans for residence hall residents.
- Students who are denied an extension or will need an extension longer than the last Friday of the month should consider a short-term loan through Student Fiscal Services in order to make their housing payment by the due date.

**Payment Due Dates**

<table>
<thead>
<tr>
<th>OUT OF POCKET</th>
<th>FINANCIAL AID</th>
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</thead>
<tbody>
<tr>
<td>First day of each month</td>
<td><strong>Autumn quarter:</strong> October 12, 2018</td>
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<td></td>
<td><strong>Winter quarter:</strong> January 25, 2019</td>
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<td></td>
<td><strong>Spring quarter:</strong> April 19, 2019</td>
</tr>
</tbody>
</table>
**Email Communication**

You are responsible for reading the information sent to your mailbox, posted on your room door, and/or sent by electronic communication to your UW email account by HFS. HFS will send most correspondence to applicants and residents via their UW email accounts. Please note that if you forward your UW email to a different account, it may be filtered, refused or treated as spam. HFS is not responsible for emails not received. To ensure delivery of emails from HFS to your email inbox, add hfsinfo@uw.edu, deskservices@hfs.washington.edu and wrproc@hfs.uw.edu to your email address book or list of approved senders.

**Preventing Bedbugs**

Bedbugs have become a common problem throughout the United States, and the UW campus is not immune to this concern. While bedbugs are not known to spread disease and pose little risk to humans, HFS takes a proactive approach in addressing pest concerns to ensure high-quality living environments for residents. Here are some precautions you can take before you move in that will reduce the risk of bringing in bedbugs:

- Do not bring secondhand furniture. You don't have much room to bring large- or medium-sized furniture, particularly if it hasn't been inspected for bedbugs.
- Wash and dry clothing on high heat when traveling, and wash bed linen weekly.

**Obtain Personal Property Insurance**

You are encouraged to insure your personal belongings. Check with your family's insurance policy to see if your possessions are covered under that policy or if you can get renters insurance added. If not, you may wish to purchase insurance offered to UW students by an independent company.

**Dining Options**

Ensure that you have chosen a Dining Level that meets your needs. Review information about Dining Accounts in the Residential Dining Guide. You may change your Dining Level before Move-in each quarter according to the following schedule:

- After you are assigned, you may change to a higher level at any time.
- You may change to a lower Dining Level for an upcoming quarter by making your request before the following deadlines:
  - **Autumn quarter** by August 31, 2018
  - **Winter quarter** by November 30, 2018
  - **Spring quarter** by April 30, 2019
  - **Summer quarter** by May 31, 2019

With Dining Levels 1–6, you will be eligible to receive a free drink each time you visit the residential dining areas Local Point and Center Table, offering a significant savings to overall meal costs. You’ll also receive 10 percent off the purchase of a Husky Meal at Local Point and Center Table. The new Husky Meal provides a well-rounded lunch or dinner at a residents-only discount to maximize your dining dollars. You can also purchase an Apartment Dining Plan. There are three available levels, ranging from $200–600. Using an apartment dining plan gets you 10% off purchases at District Market and 10% off coffee and drinks purchased at the Husky Grind at District Market and Husky Grind at Mercer Court.
Authorize Release of Your Information (FERPA Release)
The Family Education Right and Privacy Act (FERPA) prevents us from releasing your information (including how much you owe on your housing account) to anyone other than yourself without your authorization. You may authorize HFS to release information about your housing account (e.g., to your parents/guardians) by supplying their names on your HFS student profile.

Note: HFS will not release room numbers to any unauthorized person including friends, parents or relatives.

Shipping Items Prior to Move-In
Packages can be sent to your apartment up to seven days prior to your scheduled move-in. Please see the Apartment Addresses table to determine your mailing address.

You will receive a notification to your UW email from HFS Desk Services when your front desk receives your package. Upon move-in, any packages that were not previously delivered to your room will be available for pick up at your front desk. Please see the Residence Hall/Apartment Front Desks table to determine your front desk.

The email notification is an alert that a package has arrived for you and is ready for pickup. If you attempt to pick up a package before receiving the email notification from HFS Desk Services, your package may not be ready for pickup, and you will need to return once it has been processed.

Mail
There is one mailbox per room. If you have apartmentmate(s), you will share the mailbox. Ensure your correspondents know to address mail to you correctly with your name, apartment name and room number. Improperly addressed mail may be delayed or returned to the sender. See the Apartment Addresses table for your apartment address.

Please pass this information along to your friends and family. Do not send cash and gift cards via regular letter mail. It is advisable to send items of a valuable, sensitive or timely nature with a tracking number and insurance.

Transportation and Parking Options
There are a lot of ways to get around the campus and the city. Some of your options are:

The U-PASS Program—Using public transportation is an easy and wonderful way to get around campus and the city. UW students receive all the benefits of the U-PASS.

Bicycles—Many students prefer to bring their bicycles to campus. Bike storage is available in and around the buildings. Register your bike with the UW Police Department (UWPD) and learn how to keep it safe.

Car and Motorcycle Parking—A limited number of parking spaces on campus are reserved for residential students. If you must bring a vehicle to campus, you may apply for a parking space. Residents of Cedar Apartments and Mercer Court apply with the UW Transportation Services Office. Residents of Nordheim Court apply directly with HFS.
UW students are issued an identification card (Husky Card) that has many uses including building access and library privileges. It is also the card you use to access your Dining Account funds. If you don’t get your Husky Card during your Advising & Orientation session, you will need to get it from the Husky Card Account & ID Center during regular business hours. A separate account, called the Husky Card Account, may be used in the apartment laundry facilities, at the University Book Store, for on-campus parking, and as a backup in case you run out of Dining Account funds. You, your parents or anyone who knows your student number may add money to your Husky Card Account at any time. Husky Card Account funds do not expire and are fully refundable upon request.

How to Add Funds to Your Husky Card Account

<table>
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<tr>
<th>Method</th>
<th>Information</th>
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<tbody>
<tr>
<td><strong>Online</strong></td>
<td>Use your credit/debit card (Visa or MasterCard) to add funds</td>
</tr>
<tr>
<td><strong>In person with cash</strong></td>
<td>Use the Card System Value Terminals in the Allen Library, Odegaard Undergraduate Library and Health Sciences Library</td>
</tr>
<tr>
<td><strong>In person with cash or check</strong></td>
<td>Husky Card Account &amp; ID Center (ground floor of Odegaard Undergraduate Library)</td>
</tr>
<tr>
<td>Residence hall front desks</td>
<td>HFS Desk Services will assist you</td>
</tr>
</tbody>
</table>

Note: When you make purchases at on-campus food venues, funds will be drawn from your Dining Account until it is empty, then they will be drawn from your Husky Card Account. Go to the Online Card Office to deposit funds, suspend your account, check your balance and view recent transactions.
YOUR RESIDENTIAL HUSKY EXPERIENCE

We’ve said it before, but it’s super important, so we’ll say it again: between classes, study, friends and activities, there are dozens of places you’ll be throughout your day. Whether or not you got your first choice of room or apartmentmate, your Husky Experience can be rich and fulfilling. Resident Advisers (RAs), Community Assistants (CAs), student staff members in your community and Resident Directors (RDs), the building managers, can be great resources for you as you transition into your new residential community and begin exploring. Social and learning opportunities abound, and you can start planning your experience now. Here are some tips to help.

Living With an Apartmentmate

It is important to begin communicating with your apartmentmate(s) early and often. Coordinating with your apartmentmate(s) about items to bring to the room and other things can make the transition process much smoother.

It is also important to begin thinking about boundaries and logistics as you prepare to move into your residential community. Your RA/CA will provide you and your apartmentmate(s) with an Apartment Agreement upon move-in to help you establish expectations; they will keep it for reference, and it even can be amended throughout the academic year.

Living in a Community

Living on campus offers you a unique and exciting opportunity to learn about people, cultures and lifestyles. Share your experiences with others; there are few times in our lives when we have the chance to live closely with so many different people.

GOOD COMMUNICATION

Good communication is the basis for positive relationships, especially with people who live in the same room, apartment or community. Talking with your apartmentmate(s) about your communication habits will help you develop and sustain good relationships. Talk about your expectations of one another right away.

It is important that you agree on how you will live together. Don’t wait until conflict arises to begin talking about how you want to share the room.

ASK FOR ASSISTANCE

If you need help solving a problem involving your apartmentmate(s) or neighbors, you can talk to your RA/CA or your community’s RD. They will assist you in finding a solution on your own or, if necessary, will intervene when a situation cannot be resolved by dialogue and communication.

PRIVACY AND SAFETY

Resident safety is one of the UW’s highest priorities. Our safety policy was developed in conjunction with UW regulations and Washington State statutes regarding student privacy. HFS will not, under any circumstances, release room numbers or telephone numbers to any unauthorized person including friends, parents and relatives. Although this policy may seem inconvenient at times, it provides residents protection and a secure living environment within the UW. We encourage students to make sure their families and friends have their address, as well as their room and telephone numbers.
SUSTAINABILITY IN YOUR RESIDENTIAL COMMUNITY

Ultimately, it is up to all of us to take positive action to reduce our impact on the environment. With your help, the UW and HFS are working to create a culture of sustainability. Students living in the residential communities are encouraged to participate in sustainable practices, reducing both their carbon footprint and their day-to-day environmental impact.

HFS works hard to be ecologically responsible, and you have an important role to play. Consider the following:

• Carefully assess what you need to bring, and talk to your apartmentmate(s) about what can be shared.
• If possible, leave your car at home. Students and staff bike, walk and take the bus, and the U-PASS is the best transportation deal in Seattle!
• Choose Energy Star-certified products to ensure energy efficiency when purchasing appliances, lighting and electronics.
• Use LED lightbulbs in your lamps and task lights.
• Carry a reusable mug for coffee; many merchants, including campus cafés and espresso bars, offer a discount to customers who have their own cups.
• The UW campus greatly values composting and recycling, so it is important to understand how to compost and recycle when living in the residential communities.

If you want to get more involved with sustainability on campus, visit a Students Expressing Environmental Dedication (SEED) meeting once per quarter, and check out the SEED website.

Trash, Recycling and Compost

Each building has designated locations for waste. During move-in, signage will guide you to these areas. At the UW, waste is separated into trash, recycling and compost streams. Cardboard boxes should be broken down, flattened, and placed in labeled dumpsters or on the floor of your trash room.
There are many amenities for use and activities to participate in as soon as you move onto campus. Get to know them now so you can be plugged in before classes even start!

**Area 01 Community Center**

Area 01, in Maple Hall, is a community-focused interdisciplinary learning destination featuring a maker space, music and video labs, and a gaming area. Area 01 even has a Dabble Lab, a space for creative exploration including 3-D printing, laser cutting and more. Make sure to check out the [Area 01 website](#) and like them on Facebook.

**McCarty Innovation Learning Lab (MILL)**

The MILL, in McCarty Hall, is a hands-on workspace where the UW community comes together, both formally and informally, to imagine, discover, innovate and responsibly create. The MILL features state-of-the-art equipment and technology such as 3-D printers, vinyl printers and cutters, UV printers, laser cutters, sewing machines and more. The MILL will also offer workshops. Check out the [MILL website](#).

**Fitness Center West**

Fitness Center West, located in Elm Hall, is a large fitness facility right in the residential community. Open to HFS residential students only, this facility offers cardio equipment, free weights and strength equipment. Classes including yoga and circuit training are available quarterly in the two large fitness studios. Check out [Fitness Center West’s webpage](#) and like them on Facebook before arriving to campus!

**RPB Events**

The Residential Programming Board (RPB) plans 26 fun and social programs each quarter to get residents out of their rooms and connecting with the people around them. From the Midnight Carnival to kick off the year to movie screenings to cooking workshops, RPB events always offer a way to unplug from classes and have fun with your friends! Follow RPB on Facebook now so that you get updates of all the events coming up during autumn quarter.

**REP Events**

The Residence Education Programmer (REP) team plan events that are hosted right in your residential community! REP programs focus on educational aspects such as wellness, diversity and academic success. Make sure to check out the REPs on Facebook so that you can be in the know of when events are coming up in your community.
GET INVOLVED IN YOUR RESIDENTIAL COMMUNITY

You go to class. You study. You make connections and have fun with new friends in your residential community. You attend programs and activities that are organized by student leaders or your RA/CA. Why not get involved in your residential community to further enhance your Husky Experience?

Benefits of Being Involved

• Meet new people
• Gain leadership skills and experience
• Learn about other opportunities on campus
• Expand your resume (Companies and organizations are looking for people who have academic knowledge as well as leadership skills and experience.)
• Create yourself (College years are a time for exploration.)
• Test yourself (Move beyond your comfort zone.)

HOW TO GET INVOLVED

• Apply for positions on your Community Council starting now! (There are many different opportunities depending on your interests and availability.) Become a member of the Executive Board
• Join or chair a committee that puts on residence hall events
• Voice your opinions about living and dining in HFS facilities
• Be a part of making changes that improve the quality of life in HFS residential communities

To apply for a Community Council position or to get more information about other leadership opportunities, visit the Residence Education website.

Apply to Work for HFS

Our Desk Services, UW Dining and Residential Life units have job opportunities for students in the residence halls throughout campus. Apply before moving on campus! Students are paid an hourly wage and receive valuable training and experience. Positions fill quickly, so apply now!

The UW is an equal opportunity, affirmative action employer.
DIVERSITY AND INCLUSION

You have decided to join a new community, one that very much values the diversity of its members. With more than 8,000 students, the on-campus residential community boasts an array of values, beliefs, perspectives and abilities. This rich diversity is one of the reasons living in residence is such a valuable and worthwhile experience.

HFS strives to create an environment of mutual respect. In addition to offering many programs and services that support this goal, HFS works collaboratively with numerous offices on campus to advise and support our work and our students including the Office of Minority Affairs & Diversity, the Ethnic Cultural Center/Theatre, the UW Women’s Center, Hillel at the UW, the Office of International Education, the Q Center, the Foundation for International Understanding Through Students, and Disability Resources for Students.

Whether it is through our collaboration with other offices, special event programming in the residential communities or a social on your floor, HFS staff strive to ensure that residents get to know each other and gain a better understanding of others. We ask that you do your part by respecting others’ traditions and beliefs. We set this expectation for you with the following statement:

Everyone who chooses to live in or visit our residential communities has their own beliefs and must understand that acts that denigrate an individual’s national origin, race, gender, gender expression, sexual orientation, heritage, culture, religion, disability or age have no place in our communities. Strive to understand the individual differences of those around you, especially your roommate(s), apartmentmate(s) and neighbors. As you engage in daily activities and interactions, challenge yourself to learn from others. Give others the respect and tolerance that you desire.

If you become aware of any situation or incident where this community standard of mutual respect has been violated, please discuss it with a Residential Life staff member. You may wish to talk with a staff member about the following circumstances: homophobic comments, ethnic or racial slurs, any action or situation involving physical or mental abuse, threats to a person’s health or welfare, and offensive displays and pranks.

Though some of these acts may be subtle in nature, it is important that staff members are made aware so they can appropriately address the situation. You may wish to contact your RA/CA or speak to your RD in your Residential Life Office (Monday–Friday, 1–6 p.m. or by appointment). All communications will be handled with sensitivity and discretion.

Setting this standard for our residential communities and having high expectations for our residents ensures that students can have a productive, meaningful and personally rewarding experience while living on campus.
When You Arrive

Have your **Husky Card (UW student ID card)** ready. Your Husky Card allows you access to your apartment, dining facilities and HFS amenities. You will be asked to present it at check-in. You will be able to check in by showing another form of photo ID; however, the Husky Card is your key card for access to your apartment. If you don’t receive your Husky Card before you move in, you will need to obtain one from the Husky Card Account & ID Center, located on the ground floor of the Odegaard Undergraduate Library. Office hours are Monday–Friday, 8 a.m.–5 p.m. As a resident, you must present your ID to check-in. Friends or family cannot check-in and receive keys on your behalf.

You will receive your **room and mailbox keys** after your identity and assignment information have been confirmed and you check in. The keys are assigned to you uniquely; avoid switching keys with an apartmentmate. Report lost or stolen keys to your front desk immediately. Once you have received your keys, you may begin moving into your room.

**Red Emergency Backpack**—New residents are provided with a red emergency backpack when they first check into their room. This comprehensive kit includes water, food rations and other emergency supplies. The contents will remain viable for several years. If you have lived on campus in the past, please bring your red emergency backpack with you when you return to campus. Please keep your red emergency backpack for as long as you live with HFS.

**Room Condition Report (RCR)**—You should inspect your room/cluster upon arrival and use the RCR found in your room to note any existing damage to furniture, surfaces or fixtures, or items missing from your room or cluster. Return your RCR to your RA/CA or your Residential Life Office within one week of your arrival. When you vacate, housing staff will use the report to determine if there are additional damages or missing items. Any damages or missing items not declared on the report will be your responsibility and will be charged to your account when you vacate.
After You Move In

Check your mailbox and pick up your packages. After you have checked in, received your keys and unloaded your belongings, stop at your front desk to find your mailbox, check your mail and pick up any packages you sent ahead of time. Bring your Husky Card with you, as ID is required every time you pick up a package. Your mailbox is located near your front desk.

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>FRONT DESK</th>
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<tbody>
<tr>
<td>Nordheim Court</td>
<td>Nordheim Court Office</td>
</tr>
<tr>
<td></td>
<td>Monday–Friday, 8 a.m.–5 p.m.</td>
</tr>
<tr>
<td>Cedar Apartments, Mercer Court, Stevens Court</td>
<td>Lander Desk</td>
</tr>
<tr>
<td></td>
<td>Open 24 hours until September 16*</td>
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</table>

*Mercer Court and Stevens Court residents will pick up packages at our temporary K109 Stevens Court Package Room starting Thursday, September 20 through November 2, 2018. The hours for the K109 Stevens Court Package Room are:
  • Monday–Friday, 12–7 p.m.
  • Saturday–Sunday, 10 a.m.–3 p.m.

If your front desk is the Lander Desk, please use the package kiosk every time you pick up packages because it helps to keep the line moving quickly. To use the kiosk, follow the instructions then proceed to the line for the Lander Desk. The package kiosk is located just past the Lander Desk, near the resident mailboxes.

Hook up your TV to HuskyTV (optional). HuskyTV is a satellite package arranged through the UW. If you have a cable-ready TV, all you need is a coaxial cable to hook up to your HuskyTV lineup. You must also program your TV to receive the cable signal. If you have any problems with access, please call the Facilities Services and Planning Office at 206-543-4017.

Download the Pac-12 Now app (optional). View live events featuring UW coverage in football, men’s and women’s basketball and Olympic sports on the Pac-12 Network. For FREE access, follow these simple steps:
  • Download the Pac-12 Now app or go to Pac-12.com/live.
  • Select UW HuskyTV as your TV provider.
  • Enter your UW NetID and password, follow the instructions and enjoy!

Hook up your computer (optional). Students receive a UW NetID, which is necessary to set up a UW email account. Personal computers connected to the UW network must be kept free of viruses, use firewalls, and be patched with updated software. Compromised or infected computers will be denied network access. If you have any problems with access, call the UW IT Service Center at 206-221-5000 or email help@uw.edu.
Please plan to arrive during the check-in appointment time indicated on your assignment email. If you are unable to arrive at your appointment time, you may request an alternate time. Be sure to allow two to three hours to move in.

**ARRIVING IN A PRIVATE VEHICLE**
- Print out and complete the Vehicle Information Placard at the end of this guide.
- Drive to your check-in waiting area using the directions below.

<table>
<thead>
<tr>
<th>Building</th>
<th>Proceed to Check-In Waiting Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Apartments</td>
<td>From I-5, take the NE 45th Street exit and proceed east on NE 45th Street. Move to the right lane as soon as possible. Turn right onto Roosevelt Way NE. Move to the left lane. After a few blocks (just prior to crossing the University Bridge), you will turn left at the stoplight for NE Campus Parkway. Turning left on red at this stoplight is legal. Proceed straight on NE Campus Parkway and turn left onto 12th Avenue NE. Proceed straight for one block, and Cedar Apartments will be on your left. Park in the Cedar Apartments garage. Then go to the Lander Desk in Lander Hall to check in and pick up your keys.</td>
</tr>
<tr>
<td>Mercer Court</td>
<td>From I-5, take exit 168B to merge onto WA-520 E toward Bellevue/Kirkland. Take the Montlake Boulevard exit. Turn left onto Montlake Boulevard E. Turn left onto NE Pacific Street. Turn right onto Eastlake Avenue NE, next to Mercer Court Building E. Enter the Mercer Court garage. Then go to the Lander Desk in Lander Hall to check in and pick up your keys.</td>
</tr>
<tr>
<td>Nordheim Court</td>
<td>From I-5, take the NE 45th Street exit and proceed east on NE 45th Street. After a little under a mile, make a sharp right onto Montlake Boulevard NE, take a quick right onto NE 44th Street/Walla Walla Road, and another quick right onto 25th Avenue NE. Nordheim Court will be on your right, about half a mile more, just past University Village. Find street parking. Then go to Building 2 to check in and pick up your keys.</td>
</tr>
<tr>
<td>Stevens Court</td>
<td>From I-5, take the NE 45th Street exit and proceed east on NE 45th Street. After several blocks, turn right onto Brooklyn Avenue NE. (If you reach NE Pacific Street, you've gone too far.) After five and a half blocks, turn right into the W-29 parking garage. Park in the Stevens Court parking garage. Then go to the Lander Desk in Lander Hall to check in and pick up your keys.</td>
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**ARRIVING IN A TAXI, RIDESHARE SERVICE OR SHUTTLE**
- You will not need the Vehicle Information Placard.
- Direct your driver to your check-in location listed below.

<table>
<thead>
<tr>
<th>Building</th>
<th>Proceed to Your Building's Front Desk</th>
</tr>
</thead>
</table>
| Cedar Apartments | You will check in at the Lander Hall front desk. Use the following instructions to find this location. Directions From Sea-Tac Airport  
  - Take I-5 north  
  - Take Exit 169 toward NE 45th Street and proceed east of NE 45th Street**  
  - Turn right onto Roosevelt Way NE  
  - After a few blocks, turn left onto NE Campus Parkway (If you drive across the University Bridge, you've gone too far.)  
  - Immediately merge right and park in the taxi/Uber/Lyft/shuttle drop-off zone on the north side of Lander Hall, which will be marked by signs  
  **If you are using the I-5 express lanes, take exit 169 toward NE 42nd Street, then continue by turning right onto Roosevelt Way NE, then left onto NE Campus ParkwayPlease make sure that you park in these zones so we can efficiently and effectively assist your passenger  
  PLEASE DO NOT BLOCK THE BUS STOP OR TRUCK LOAD ZONES |
| Mercer Court   | You will check in at the Lander Hall front desk. Use the following instructions to find this location. Directions From Sea-Tac Airport  
  - Take I-5 north  
  - Take Exit 169 toward NE 45th Street and proceed east of NE 45th Street**  
  - Turn right onto Roosevelt Way NE  
  - After a few blocks, turn left onto NE Campus Parkway (If you drive across the University Bridge, you've gone too far.)  
  - Immediately merge right and park in the taxi/Uber/Lyft/shuttle drop-off zone on the north side of Lander Hall, which will be marked by signs  
  **If you are using the I-5 express lanes, take exit 169 toward NE 42nd Street, then continue by turning right onto Roosevelt Way NE, then left onto NE Campus ParkwayPlease make sure that you park in these zones so we can efficiently and effectively assist your passenger  
  PLEASE DO NOT BLOCK THE BUS STOP OR TRUCK LOAD ZONES |
| Nordheim Court | Please proceed directly to Building 2 for check-in. |

If you are coming to campus directly from Sea-Tac Airport, there are several transportation options. Please look at [Sea-Tac Airport’s main transportation page](http://www.hec.edu) to figure out the best way for you to travel.

**PARKING**

During Move-in, once you have unloaded your car, you will be directed to move out of the building’s garage and utilize street or unrestricted UW lots for parking the remainder of the day. Seattle street parking is free on Sundays. For information about parking on campus, visit [the UW’s Transportation Services web page](http://www.hec.edu).
Directions to Your Apartment After 4:30 p.m.
Please plan to arrive during the check-in appointment time indicated in your assignment email. If you are unable to arrive at your appointment time, you may request an alternate time.

Proceed directly to your designated front desk to check in. If your front desk is closed when you arrive to move in, contact the RA/CA on duty by calling 206-543-1000. There is no charge for parking in unrestricted areas from noon on Saturday until 6 a.m. on Monday (excluding event parking). Parking in restricted areas is subject to citation 24 hours a day, seven days a week. For additional parking information, visit UW Transportation Services.

Early Arrival for Autumn Quarter
If you need to be on campus before September 10 for an academic reason, you may request Early Arrival Housing. If your request is approved, move-in information will be provided via email with your Early Arrival assignment information. When you arrive on campus, you will check in and pick up your keys at your designated front desk location.
MOVE-IN CHECKLIST

PART 1: PREPARING TO MOVE IN
• Read and print your move-in email
• Take a virtual tour of your room
• Contact your apartmentmate(s)
• Decide what to bring
• Review the Dining Level Guide, and change your Dining Level selection if desired by August 31
• Pay for housing
• Ship packages no more than one week before you move in

PART 2: MOVING IN
• Check in and pick up your keys (You'll need your Husky Card or other photo ID.)
• Unload your car (One person must stay with the car at all times.)

PART 3: SETTLING IN
• Complete your RCR and return it to your RA/CA or Residential Life Office within one week of your arrival
• Hook up your computer
• Hook up your TV
• Register your bike and other valuables with the UWPD
• Like us on Facebook
• Participate in Dawg Daze events
• Attend your first floor meeting (Your RA/CA will tell you when and where it is.)
• Get involved in your community
## FRONT DESKS HOURS

<table>
<thead>
<tr>
<th>Building</th>
<th>Desk Location</th>
<th>Hours of Operation</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Apartments</td>
<td>Lander Desk, Lander Hall</td>
<td>Open 24 hours/day during summer operations (ending September 16, 2018)</td>
<td>206-543-0235</td>
</tr>
<tr>
<td>Mercer Court</td>
<td></td>
<td>Academic year hours change</td>
<td></td>
</tr>
<tr>
<td>Nordheim Court</td>
<td>Nordheim Court Office, Building 2</td>
<td>Open Monday–Friday, 8 a.m.–5 p.m. year-round. Open 8 a.m.–5 p.m. on September 9, 2018 for 12-month Move-in</td>
<td>206-897-1200</td>
</tr>
</tbody>
</table>
## APARTMENT ADDRESSES

<table>
<thead>
<tr>
<th>Building</th>
<th>Mailing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Apartments</td>
<td>Resident Name</td>
</tr>
<tr>
<td></td>
<td>West: 1112 NE 41st Street, #-###-#</td>
</tr>
<tr>
<td></td>
<td>East: 1128 NE 41st Street, #-###-# (building, apartment, room)</td>
</tr>
<tr>
<td></td>
<td>Seattle, WA 98105</td>
</tr>
<tr>
<td>Mercer Court Buildings D and E</td>
<td>Resident Name</td>
</tr>
<tr>
<td></td>
<td>3927 Adams Lane NE</td>
</tr>
<tr>
<td></td>
<td># (pound sign) #-###-# (building-apartment-room number)</td>
</tr>
<tr>
<td></td>
<td>Seattle, WA 98105</td>
</tr>
<tr>
<td>Nordheim Court</td>
<td>Resident Name</td>
</tr>
<tr>
<td></td>
<td>5000 25th Avenue NE</td>
</tr>
<tr>
<td></td>
<td>###-#</td>
</tr>
<tr>
<td></td>
<td>Seattle, WA 98105</td>
</tr>
</tbody>
</table>
Vehicle Information Placard

Student Name: ________________________________

Building/Room Number: ____________________________

Cell Phone Number: ________________________________

Assigned Move-in Day: ________________________________

Assigned Move-in Time: ________________________________

Vehicle Make: ________________________________

Vehicle Model: ________________________________

Please complete this form, (write large and legibly), and place it on your vehicle dash for the duration of the move-in process.

Have one person stay with your vehicle at all times.

Thank you!

PRINT FOR Move-In Day!