

2020 Interim Period Housing Agreement Addendum

August 23, 2020–September 22, 2020

I. Definitions

For purposes of this *Addendum*, the terms below have the following meanings:

Addendum: The 2020 Interim Period Housing Agreement Addendum.

Addendum Period: August 23, 2020 through September 22, 2020 for students assigned to the *Residence Hall System* for 2020–21; or August 23, 2020 through September 12, 2020 for students assigned to the *12-Month Apartments* for 2020–21.

Interim: Refer to *Addendum Period*.

II. General Provisions

- A. I agree to all terms and conditions of this *Addendum* and acknowledge this *Addendum* is binding once I electronically sign and submit it online.
- B. This *Addendum* is entered into by and between the *University* and me, a *University* student, for my use and occupancy of a *Room* in the *Residence Hall System* according to the terms specified herein. This *Addendum* is a legal and binding document between the *University* and me.
- C. The *University* and I intend for this *Addendum* to constitute a license for the use of a *Room* and *Common Areas* in the *Residence Hall System* as assigned by *HFS*, and further intend that this *Addendum* will not constitute a lease and will not create or transfer an interest in or a lien upon real estate. The relationship created by this *Addendum* between the *University* and me is that of licensor and licensee, not that of landlord and tenant. My use and occupancy is being provided incidental to the provision of educational services by the *University*.
- D. I may not transfer or assign this *Addendum*, or the right to occupy my assigned *Room*, or any other rights or benefits granted hereunder, to another person.
- E. This *Addendum* is for the entire *Addendum Period* as determined by my 2020–21 *Agreement*.
- F. By agreeing to this *Addendum*, I extend all terms and conditions of my 2020–21 *Agreement* to cover the 2020 *Interim Addendum Period*.
- G. Submission of a housing application or *Addendum* does not guarantee me a *Room* in *University Housing*. I will be assigned based on my assignment priority and the established *HFS* process to any available *Room* and *HFS* cannot guarantee meeting any assignment preferences expressed by me.
- H. The information provided by me in my housing application is true, complete and accurate. If the *University* determines that I have provided untrue, incomplete or inaccurate information, the *University* will have a basis to declare me in breach of this *Addendum*, take disciplinary action against me, and/or require that I *Check out of University Housing*.
- I. All charges in this *Addendum* for the related service or action represent a reasonable approximation of the *University's* administrative costs, and I will be financially responsible for all payments as stated in this *Addendum*.
- J. My primary cell number will be provided to the *University* for use by the emergency alert system. More information can be found at uw.edu/safety/alert.
- K. My failure to comply with any term of this *Addendum* shall be grounds for the *University* to declare me in breach of this *Addendum* and require that I *Check out of University Housing*, and may result in other action against me by the *University* including, but not limited to, disciplinary action, termination of this *Addendum*, future ineligibility to reside in *University Housing*, and collection of outstanding debt and recovery of collection agency fees, as stated in Section XI.L of the *9-Month Housing Agreement* or Section XI.L of the *12-Month Apartment Agreement*.
- L. *HFS* will not disclose information relating to my student record, housing account, application and assignment information as required by state and federal law, including but not limited to FERPA, except as stated in Section IX.E of the *9-Month Housing Agreement* or Section VIII.E of the *12-Month Apartment Agreement*.
- M. If I am seeking an accommodation for a disability, I must submit a Disability Resources for Students (DRS) Disability Housing at depts.washington.edu/uwdrs/housing by the deadline shown at hfs.uw.edu/accommodation. Additional information is available at disability.uw.edu. *HFS* cannot proceed with disability accommodation without direction from DRS.
- N. If I am seeking accommodation for a medically related dietary restriction, I will be contacted by a representative of *HFS* after I submit my housing application.
- O. This *Addendum* may be amended with a 30-day notice by the *University* during the term of this *Addendum*.

III. Eligibility

- A. In addition to meeting the eligibility requirements outlined in Section III of my 2020–21 *Agreement*, I will live in *University Housing* for summer quarter 2020 and autumn quarter 2020.
- B. If at any time after I have submitted this *Addendum* I become ineligible to reside in the *Residence Hall System*, I agree to inform *HFS* in writing within 24 hours of becoming ineligible, and to *Check out* within 72 hours of becoming ineligible, unless I am required to vacate earlier, by following *Checkout* procedures as outlined at hfs.uw.edu/9checkout.

IV. Addendum Period Check-In and Checkout

- A. I must *Check out* of my summer quarter *Room* and *Check in* to my *Interim Room* according to the dates and times listed in the table below:

Assigned to the same <i>Room</i> for summer quarter and <i>Interim</i>	No <i>Checkout</i> required	No <i>Check-in</i> required
Assigned to a different <i>Room</i> for summer quarter and <i>Interim</i>	<i>Check out</i> of summer quarter <i>Room</i> by or before 12 noon on August 22, 2020	<i>Check in</i> when <i>Room</i> is available

- B. I must *Check out* of my *Interim Room* and *Check in* to my autumn quarter *Room* according to the dates and times listed in the table below and following *Room* change procedures as outlined at hfs.uw.edu/9rc.

Assigned to the same <i>Room</i> for <i>Interim</i> and autumn quarter	No <i>Checkout</i> required	No <i>Check-in</i> required
Assigned to a different <i>Room</i> in 9-Month Housing for <i>Interim</i> and autumn quarter	<i>Check out</i> of <i>Interim Room</i> by or before 12 noon on September 19, 2020	<i>Check in</i> when <i>Room</i> is available, no later than 12 noon on October 1, 2020
Assigned to a different <i>Room</i> in 12-Month Apartments for <i>Interim</i> and autumn quarter	<i>Check out</i> of <i>Interim Room</i> by or before 12 noon on September 13, 2020	<i>Check in</i> when <i>Room</i> is available, no later than 12 noon on October 1, 2020

- C. HFS staff will contact you by email regarding *Room* availability at the end summer quarter and at the end of the *Addendum Period*.

V. Cancellation Prior to Check-In

I am eligible to *Cancel* my housing application and *Addendum* before I *Check in*.

- A. If I wish to *Cancel* my *Interim* housing application I must submit my *Cancellation* notice at myhfs.housing.uw.edu.
- B. Except as stated in Section V.C of this *Addendum*, a *Cancellation Charge* as shown in the table below will be assessed regardless of my reason for *Cancelling* my housing application including, but not limited to, a change of student status at the *University*, being assigned to a *Room* that does not meet my preferences, or finding different housing accommodations.

Cancellation Received	Cancellation Charge
On or before July 31, 2020	\$150
August 1–August 21, 2020	\$500
On or after August 22, 2020	\$500 + full <i>Interim</i> housing charges

- C. I will not be assessed a *Cancellation Charge* if:
- I submit my *Cancellation* within one week of submitting my housing application and have not yet been assigned to a *Room*; or,
 - I formally decline my offer of admission to the *University*; or,
 - My offer of admission to the *University* is rescinded by the *University*.
- D. If I submit my *Cancellation* for *Interim* only, the applicable *Cancellation* charge listed in the table above will be applied to my housing account.
- E. If I submit my *Cancellation* for *Interim* and the 2020–21 *Agreement Period* on the same day, I will be charged the *Cancellation* charge shown in the table above, or the 2020–21 *Agreement Period Cancellation* charge, whichever is greater based on the date I submit my *Cancellation*.
- F. If I submit my *Cancellation* for *Interim* and the 2020–21 *Agreement Period* on different days, I will be subject to *Cancellation* charges for both *Interim* and the 2020–21 *Agreement Period*.

VI. Charges

- A. Room Charges
- I will be charged for and will pay the *Room* rate for the *Room* type to which I am assigned. Housing rates are shown at hfs.uw.edu/rates.
 - My *Room* rate includes electricity, Internet access, televised programming, water, sewer and garbage services. A temporary failure in utility services is not a breach of this *Addendum*.
 - If I am assigned a *Room* in 9-Month Housing I must pay full *Interim* housing charges regardless of my actual *Check-in* date unless I *Cancel* my application.
 - If I *Cancel* my application I will be subject to *Cancellation* charges as stated in Section V.
- B. Dining Charges
- If I choose a dining account, I will be charged for and will pay \$583 for the *Interim Dining Account*.
- C. Other Charges

1. *Husky Card* Deposit: I will deposit money into my *Husky Card* Account each quarter for use in the laundry rooms.
2. Incidental Charges: A list of Incidental Housing Charges can be found at hfs.uw.edu/charges.

VII. Payments

- A. If I will move off campus at the end of *Interim*, I will pay my *HFS* charges by September 1, 2020.
- B. If I will live on campus for autumn quarter 2020, I will pay my *HFS* charges by October 16, 2020.
- B. During my *Occupancy Period*, all charges placed on my account after my payment plan due date are due by the first of the month.
- C. After I *Check out*, all charges are due immediately.
- D. I may view my Statement of Account at hfs.uw.edu/myhfs/ledger.aspx.
- E. Before charges are posted to my housing and dining account, *HFS* will submit charges directly to my financial aid/tuition account for electronic transfer of any available funds to my *HFS* account. I will be notified by email of any remaining amount due.
- F. I will make payments in one of the following manners:
 1. With a MasterCard or Visa credit/debit card at hfs.uw.edu/myhfs/account.aspx; or,
 2. By mail with a check to University of Washington, Housing & Food Services, Box 355600, Seattle, WA 98195-5600; or,
 3. In person with a check at the *HFS* Student Services Office at 210 Lander Hall.
- G. I will be assessed a late payment charge if my account is not paid in full within five calendar days of the due date. In addition, a late payment charge will be assessed after the fifth day of each subsequent month during which I have a past due balance.
- H. If I have any questions about my account, I will contact the *HFS* Student Services Office, 210 Lander Hall, hfsinfo@uw.edu or 206-543-4059, before my account becomes delinquent.
- I. If I fail to make payments as required by this *Addendum*:
 1. My *Dining Account* and *Husky Card Account* may be inactivated until my account is paid in full; and,
 2. *HFS* may contact the person(s) I have designated as authorized to receive my financial account information; and,
 3. The *University* may declare me in breach of and terminate this *Addendum*, cancel my assignment or require that I *Check out*, and/or take further action against me including, but not limited to:
 - a. Denying future applications for *University Housing*; and,
 - b. Placing a hold on *University* registration, transfer of credits, transcripts and graduation; and,
 - c. Assessing collection agency charges as outlined in Section VII.K of this *Addendum*; and,
 - d. Assessing legal fees, and moving and storage costs; and,
 - e. Obtaining a legal judgment against me for any balance due.
- J. If I wish to dispute any charges posted to my account I must submit a waiver request within 60 days of the charge being posted to my account. The waiver request can be found at hfs.uw.edu/waiver. I understand that waiver requests submitted more than 60 days after charges have been posted will not be considered, and I will be responsible for full payment of those charges.
- K. The *University* reserves the right to the recovery of collection agency fees as authorized by RCW 19.16.500, which may be based on a percentage at a maximum of 40 percent of the debt in addition to the recovery of any outstanding balance, attorney fees, court costs and other collection costs including moving and storage costs.
- L. I authorize the *University*, *HFS*, and their respective agents and contractors to contact me regarding outstanding charges or repayment of outstanding charges, at the current or any future number that I provide for my cell phone or other wireless device using automated telephone dialing equipment or artificial or prerecorded voice or text messages.

VIII. Dining Account

- A. I will have the option to choose an *Interim Dining Account* if I wish to by or before August 6, 2020. Information about the *Dining Account* can be found at hfs.uw.edu/rhdining.
- B. My *Dining Account* funds may be used only in *HFS* dining facilities.
- C. My *Dining Account* works like a debit card, with the allotment for *Interim* deposited into my *Dining Account* at the beginning of *Interim*.
- D. My *Dining Account* funds are nonrefundable and nontransferable to any account including my *Husky Card Account*.
- E. *HFS* will provide dining service during the *Interim Addendum Period*.
- F. At the end of *Interim Addendum Period*, any balance remaining in my *Dining Account* will remain on my card for use during autumn quarter, in addition to the funds available from dining plan selected for autumn quarter.
- G. If I *Check out* before the end of the *Addendum Period* any balance in my *Dining Account* will remain available for use through September 22, 2020 at which point any balance remaining on my *Dining Account* will be forfeited.
- H. Students with special diets will not be exempt from the *Dining Account*.